(Name of Municipality)

**STATEMENT OF COMMITMENT**

Approved by:

Effective Date: January 1, 2018

The Management of the (*Name of Municipality*) is committed to ensuring, so far as reasonably practicable, the safety, health and well-being of all our employees and to the general public while they are in our business office or on our jobsites.

Our objective will be to maintain a safe and healthy work environment in accordance with the Workplace Safety & Health standards and in compliance with legislative requirements and will strive to identify and/or eliminate any foreseeable hazards, which may result in personal injury/illness, vehicle or equipment or property damage or any accidents.

The (*Name of Municipality*) will achieve this objective by providing safeguards and implementing a safety program, which involves job site inspections, debriefs and reviews on a regular basis to find and eliminate unsafe work conditions and practices and procedures to comply with the safety and health standards for every job.

All new Employees and all returning Employees will undergo an extensive Orientation program to make them familiar with the safety program, their expectations in regard to the safety program such as performing Pre-Job Hazard Assessments; we will document their experience level in operation of any vehicles/equipment that they may use while doing their job tasks. Every employee will have WHMIS training and/or a refresher course every year and any other training that may pertain to their job tasks. We will provide the necessary Personal Protective Equipment and the instruction on its use and care. Safety and health rules are enforced and we require all employees to cooperate with these rules as a condition of employment. It is important that every Injury/Incident/Accident be promptly reported and thoroughly investigated to find the cause and eliminate the problem and also for the protection of the employee. We will ensure the security and protection of personnel and their property and have set high standards in regard to the prevention of Harassment or Violence to employees and have measures in place for the reporting and dealing with any acts of misconduct of the same.

The responsibilities for any effective safety and health program must fall not only on the Management of the (*Name of Municipality*), but must be a shared responsibility with the *Safety Coordinator and Supervisors*. *Supervisors* must be knowledgeable about the health and safety program themselves and guide those who they supervise and ensure that all job tasks are performed with the safety and health of all personnel involved.

All Employees of the (*Name of Municipality*) are also expected to be responsible and cooperate with all aspects of the safety and health program and make themselves familiar with it. This includes the compliance with all rules and regulations and legislation while performing their daily tasks. Ignorance of the program is not a good excuse for responsibility.

**The safety information in this statement does not take precedence over the Workplace, Safety & Health Act or Regulations**.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

  *(Name)*

 Chief Administrative Officer

  *(Name of Municipality)*