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| **Office *of the* Fire Commissioner**  508-401 York Avenue 1601 Van Horne Avenue East Box 8 27-2nd Avenue  Winnipeg, MB R3C 0P8 Brandon, MB R7A 7K2 Dauphin, MB R7N 3E5  Phone: (204) 945-3322 Phone: (204) 726-6855 Phone: (888) 253-1488  Fax: (204) 948-2089 Fax: (204) 726-6847 Fax: (204) 622-2309 |  |

**LETTER OF CERTIFICATION FOR INTERIM OCCUPANY**

**ASSURANCE OF PROFESSIONAL FIELD REVIEW AND COMPLIANCE**

(This letter must be submitted after completion of the project but prior to final inspection by the Office of the Fire Commissioner.

A separate letter must be submitted by each registered professional.)

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|  |
| Building Permit No. |
|  |
| Date  Affix Seal, Signature & Date |
|  |
| Discipline or Part (i.e. Structural or Part 4) |
|  |
| Name of Project (Print) |
|  |
| Address of Project (Print) |
| (Each registered professional shall complete the following:) |
|  |
|  |
| Name (Print) |
|  |
| Address (Print) |

I hereby give assurance that:

* I have fulfilled my obligations for field review as required for the project as outlined in the previously submitted Letter of Assurance.
* I am a registered professionalwho is registered in the Province of Manitoba as a member in good standing with the Engineers Geoscientists Manitoba or the Manitoba Association of Architects;
* I, (or a suitably qualified person reporting to me, has) have completed periodic reviews of the project at appropriate stages of construction;
* Other than the exceptions listed below, in my professional opinion the construction was carried out in substantial compliance with the applicable provisions of the Manitoba Building Code, the Manitoba Energy Code for Buildings, and the Manitoba Plumbing Code, and the plans submitted in support of the application for the building permit. This includes any additional plans, documents, review of plans and design decisions that have been part of my responsibility and related to applicable Code issues that were not detailed as part of the submitted permit application.
* The design and construction of any building elements of a Part 9 building that are not compliant to Part 9 of the Manitoba Building Code (MBC) comply with the requirements of Division B, Part 4 or other applicable Parts of the MBC.
* I have informed the Office of the Fire Commissioner in cases where I am aware that the construction has materially deviated from the submitted plans.
* I am not aware of any deficiencies or I have reported any deficiencies to the Authority Having Jurisdiction that would compromise compliance with the aforementioned code(s).

**List of Exceptions and Points of Non-Compliance:**

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* In my professional opinion, these points of non-compliance with the Manitoba Building Code, the Manitoba Energy Code for Buildings, and the Manitoba Plumbing Code are not material and do not pose a health or safety hazard to occupants of the building.  In my professional opinion, the above-noted building may be occupied until  (set out date) and on the following conditions  (list conditions) without compromising the health or safety of occupants."

(If the registered professionalis a member of a firm, complete the following:)

|  |  |
| --- | --- |
| I am a member of the firm |  |

and I sign this letter on behalf of the firm. (Print name of firm)

****Office *of the* Fire Commissioner**

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Winnipeg, MB R3C 0P8 Brandon, MB R7A 7K2 Dauphin, MB R7N 3E5

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**LETTER OF CERTIFICATION FOR FINAL OCCUPANCY**

**ASSURANCE OF PROFESSIONAL FIELD REVIEW AND COMPLIANCE**

(This letter must be submitted after completion of the project but prior to final inspection by the Office of the Fire Commissioner.

A separate letter must be submitted by each registered professional.)

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| Building Permit No. |
|  |
| Date |
|  |
| Discipline or Part (i.e. Structural or Part 4)  Affix Seal, Signature & Date |
|  |
| Name of Project (Print) |
|  |
| Address of Project (Print) |
| (Each registered professional shall complete the following:) |
|  |
|  |
| Name (Print) |
|  |
| Address (Print) |

I hereby give assurance that:

* I have fulfilled my obligations for field review as required for the project as outlined in the previously submitted Letter of Assurance.
* I am a registered professionalwho is registered in the Province of Manitoba as a member in good standing with the Engineers Geoscientists Manitoba or the Manitoba Association of Architects;
* The project is substantially complete and approved for occupancy;
* I, (or a suitably qualified person reporting to me, has) have completed periodic reviews of the project at appropriate stages of construction;
* In my professional opinion the design and construction of this project was carried out in substantial compliance with the applicable provisions of the Manitoba Building Code, the Manitoba Energy Code for Buildings, and the Manitoba Plumbing Code, and the plans submitted in support of the application for the building permit. This includes any additional plans, documents, review of plans and design decisions that have been part of my responsibility and related to Code issues applicable to my discipline that were not detailed as part of the submitted permit application.
* The design and construction of any building elements of a Part 9 building that are not compliant to Part 9 of the Manitoba Building Code (MBC) comply with the requirements of Division B, Part 4 or other applicable Parts of the MBC.
* I have informed the Office of the Fire Commissioner in cases where I am aware that the construction has materially deviated from the submitted plans.
* I am not aware of any deficiencies or I have reported any deficiencies to the Authority Having Jurisdiction that would compromise compliance with the aforementioned code(s).

(If the registered professionalis a member of a firm, complete the following:)

|  |  |
| --- | --- |
| I am a member of the firm |  |

and I sign this letter on behalf of the firm. (Print name of firm)